

Equality Impact Assessment Toolkit (January 2021)

Section 1: Your details

EIA lead Officer: Andrew Fraser, Forward Planning Manager

Email address: andrewfraser@wirral.gov.uk

Head of Section: Mandy Lewis, Assistant Director - Chief Planner, Regeneration and Place

Chief Officer: David Hughes, Director of Regeneration and Place

Directorate: Regeneration and Place

Date: 4 March 2024

Section 2: What Council proposal is being assessed?

Publication of Local Development Framework Monitoring Report for 2022/23

Section 2a: Will this EIA be submitted to a Committee meeting?

No

If 'yes' please state which meeting and what date

Officer Decision by Director of Regeneration and Place

Hyperlink to where your EIA is/will be published on the Council's website <https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments>

Section 3: Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Although the Monitoring Report and its accompanying background documents and data tables includes information on indicators related to population, housing, economic activity and social conditions, it does not in itself have any equalities implications other than providing an additional source of accessible up-to-date public information related to progress on land-use planning and development.

Decisions based on the information provided in the Monitoring Report will, if required, be addressed through a separate reporting and decision-making process related to the monitoring and preparation of a statutory Local Development Document such as the Council's Local Plan, which will be subject to a separate equality impact assessment before it is approved or adopted.

Section 4:

Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals. We encourage services to consider the impact on those who serve and who have served in the armed forces and their families, in accordance with the Armed Forces Covenant

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications

Section 4a: Where and how will the above actions be monitored?

Land use planning related indicators are subject to continuous monitoring. A statutory monitoring report is normally prepared and published on the Council's website towards the end of each calendar year. This impact assessment relates to the report for the year to 31 March 2023.

Section 4b: If you think there is no negative impact, what is your reasoning behind this?

Monitoring Reports and their accompanying background documents and data tables do not in themselves have any equalities implications other than providing an additional source of accessible up-to-date public information related to progress on land-use planning and development.

Section 5: What research / data / information have you used in support of this process?

Equality Impact Assessments (EIAs) – Guidelines (April 2014).

Section 6: Are you intending to carry out any consultation with regard to this Council proposal?

No

If 'yes' please continue to section 7. If 'no' please state your reason(s) why:

The Council has a statutory duty to make its monitoring reports available for public inspection and to publish them on the Council's website.

There is no statutory duty to consult on the factual contents of a monitoring report, whose contents are determined through the requirements of national legislation and the separate procedures for the adoption of Local Development Documents, such as the Joint Waste Local Plan for Merseyside and Halton; the Council's Local Plan; and Neighbourhood Development Plans prepared by the local community.

The Monitoring Report does however invite any questions and comments on the data or analysis provided in the Monitoring Report to be directed to forwardplanning@wirral.gov.uk

(please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 7: How will consultation take place and by when?

N/A

Before you complete your consultation, please email your preliminary EIA to engage@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing.

Section 8: Have you remembered to:

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to engage@wirral.gov.uk via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to engage@wirral.gov.uk via your Chief Officer for re-publishing?**